Artificial Intelligence (AI) Plagiarism guidelines – For Students

Artificial Intelligence (AI) Plagiarism falls under academic misconduct. Students who wish to use AI in their work must follow the below guidelines:

1. Students must read and consider all guidance on academic misconduct (BIBF Code of Practice).

2. Paraphrasing the generated work of AI without acknowledgement and citation is considered AI plagiarism. This includes making minor changes to generated work by substituting words or deleting words. The sources of any materials that have been translated by AI must also be acknowledged.

3. The best way to avoid AI plagiarism is to ensure that the source of every piece of information included in work produced for assessment MUST BE cited.

4. Turnitin similarity report that is generated to students does not reflect the AI report (A feature that is only accessible to faculty).

5. Cases of AI detection will be escalated to Quality Assurance (CMARG).

When citing information produced by AI, students MUST follow proper citation as well as the following:

1. Use AI software responsibly and ethically and avoid relying on them excessively or misusing them to generate content that is not their own original work.

2. Cite and reference any output from AI software or technologies that was either paraphrased or directly quoted in writing, using the closest source types in the referencing style being used.

In-Text Citations:	**References List**:
After using AI-generated content, include a parenthetical citation with the **company name** and the **year** you accessed it. (OpenAI, 2023).	In a reference list, this format can be followed: "Company. (Year). AI Name (version) [Descriptor]. URL". OpenAI. (2023). ChatGPT (Mar 14 version) [Large language model]. ChatGPT (openai.com).

3. Fill in the AI declaration statement at the front page of their assessment.

4. When using AI, make sure to save and submit all work progress including the drafts, the prompt, the paraphrasing or summarised content.

Module exemptions:

The use of Artificial Intelligence (AI) in language modules (e.g. **HEC Arabic**, **Business English**, **Academic Study Skills**, and **Academic Writing and Presentation Skills**) **is entirely prohibited** to maintain academic integrity and fairness.

Modules that are ACCA exempted or ones that require human judgement and critical thinking, the use of AI is **not permitted** unless stated otherwise by the module leader or the lecturer.

Below are **some examples** of modules where AI is prohibited:

- Taxation
- Corporate Finance
- Advanced Corporate Finance
- Advanced Audit
- Audit and Assurance II
- Financial Accounting
- International Financial Accounting and Reporting
- Islamic Commercial Jurisprudence
- Islamic Economic Thought
- Islamic Commercial Banking
- Islamic Investment Banking
- Accounting, Auditing & Governance for Islamic Financial Institutions