

Sustainable Development Academey

Registration Form

Sponsorship: Self Organisation Scholarship

Employment Status: Employed Unemployed Student

Participant Details (Mandatory):

*Name of Participant

Mr/Mrs/Ms	First Name	Middle Name	Last Name
Position		Department	
Organisation		*Nationality	*CPR
*Date of birth	*Address		
*Country		Office Tel	
*Mobile	Residence Tel		Fax
*Email (Personal)		Email (Work)	
*Signature		Date	

Organisation Sponsored

Organisation Information

*Contact Person :

Mr/Mrs/Ms	First Name	Middle Name	Last Name
Position		Department	
*Address			
*Organisation			Country
*Office Tel	Fax	Email	
Signature & Stamp		Date	

*Name of the Participant

Mr/Mrs/Ms	First Name	Middle Name	Last Name
Position		Department	
*Nationality		Date of birth	*CPR
*Mobile		Office Tel	
*Email (Personal)		Email (Work)	
Signature		Date	

Programmes

Sustainable Development Short-Courses	Fees
Introduction to Sustainable Development	150 BHD
Sustainable Development Corporate Mindset	150 BHD
The Sustainable Development Market	150 BHD
ESG - The Changing Face of Banking	150 BHD
Executive Overview of ESG Analysis, Evaluation & Integration	150 BHD
ESG Rating and Scoring	150 BHD
Technological Change and Sustainability	150 BHD
Net Zero Banking & Circular Economy	150 BHD
Sustainable Development Certification	
Certificate in ESG Fundamentals	400 BHD
ESG Investment Management Application	1,000 BHD
ESG Credit Analysis Applications	1,000 BHD
Professional Certificate in ESG Investing	1,200 BHD

Methods of Payment

Cheque Please find enclosed a cheque for _____ made payable to BIBF.

Credit card Please debit my credit card _____ Visa _____ Mastercard _____
Card No. _____ Expiry Date _____
Cardholder's Name _____ Signature _____

Cash

Online Payment pay.bibf.com

"For the avoidance of doubt, the client shall be liable to pay any applicable taxes, duties, surcharges, service charges and other levies related to this programme. Client shall hold BIBF harmless from any taxes, including penalties and interest, imposed by any governmental authority in connection with this Agreement."

Terms & Conditions:

1. BIBF offers courses on the basis that there will be sufficient students to justify running it or else the course will be cancelled.
2. BIBF may modify the dates or cancel the course should any unexpected/unavoidable circumstances arise. BIBF's liability in the event of any modification or cancellation will be limited to cover the fully paid course fees.
3. In the event of cancellation of the course, BIBF will refund the amount paid in full by the student for the course. If the course is postponed by BIBF, the students have the option to ask for a refund.
4. Students should attend the full duration of the course as scheduled and strictly abide with the stated course timings. In the event of a student attending less than 80% or the total course hours, the student will be withdrawn from the course, marked as a "Drop Out", and requested to re- register.
5. Course deferral requests should be made by a student in writing one week prior to the course commencement date. No deferral requests will be entertained thereafter. Fees can be deferred for one session only, and course fees paid will not be refunded. Students are not allowed to attend a different course/subject for an approved deferral request.
6. Students may withdraw from their course by giving a written notice of not less than one week prior to the commencement date. The refund policy of the Centre will apply.

Refund Policy:

Three weeks prior to commencement date	100% Refund
Two weeks before prior to commencement date	50% Refund
Less than two weeks prior to commencement date	No Refund

7. BIBF reserves the right to change the fee structure without prior notice.

I declare that I have read and accept the above mentioned terms & conditions:

SIGNATURE

DATE

FOR BIBF OFFICE USE ONLY

INFORMATION DESK

Receipt Number _____ Amount _____

Date _____ Comments _____

Information Desk Attendant Signature _____

REGISTRATION OFFICE

Student ID _____ Registered By _____

Date _____ Comments _____



The BIBF

www.bibf.com

BIBF Application Fee (Non-refundable) 25 BHD

5% VAT is applicable to the course fee

Please forward this form to:

The Registrar, BIBF, PO Box 20525, Manama, Kingdom of Bahrain

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