



TRAINING PROGRAMMES FOR MANAGING TAX TRANSACTIONS

- Principles of Value Added Tax (VAT)
- Advanced Principles of Value Added Tax (VAT)
- VAT Implementation and Control
- VAT for Financial Sector
- VAT For Insurance Sector
- VAT For Real Estate Sector
- VAT For Digital Economy Transactions
- Managing Excise Tax

PROFESSIONAL QUALIFICATIONS IN TAXATION

- The Advanced Diploma in International Taxation - (ADIT)
- GCC VAT Compliance Diploma



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02 ACCOUNTING & FINANCE

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ABOUT

The BIBF is a semi-government training institute affiliated with the Central Bank of Bahrain, established in 1981. The Institute plays a vital role in the training and development of human capital in Bahrain, the wider Middle East, North Africa and beyond.

The BIBF's commitment to excellence has strengthened its position as the leading educational provider across all major business disciplines. The Institute serves as a partner to numerous world-class institutions; delivering Thought Leadership, Assessment and Training in the areas of Banking, Islamic Finance, Executive Development, Accounting & Finance, Academic Studies, Leadership & Management, Insurance, Information Technology and Communication, Project Management and Supply Chain Management; resulting in a complete business solution.

The BIBF qualifies over **20,000** learners a year across all major business disciplines and economic sectors. Since its establishment, it has provided training and development opportunities in 63 countries giving the institute a global footprint.

The BIBF has delivered training to over

340,000

students in **63 countries** since its inception in 1981



BIBF TAX ACADEMY

The BIBF believes in quality education and provides support to learners to manage their development needs in an effective manner. The BIBF has identified a critical knowledge gap among employees of many business organisations, specially after the announcement of Value Added Tax (VAT) and Excise Tax in the region by the Gulf Cooperation Council (GCC).

In keeping with taxation training requirements, BIBF's Centre of Accounting & Finance introduces the "Tax Academy" to provide knowledge, skills and tax management competencies by offering a flexible and comprehensive portfolio of tax training courses and professional qualifications in taxation.

The BIBF is committed to educational and trainings needs in this emerging field of taxation and uses its resources to help manage the impact.



TAX AWARENESS

- The BIBF is a pioneer in the region in providing taxation training courses since 2017. Many employees from the financial and non-financial sector have benefited from attending courses at the BIBF, including board members' of organisations.
- The BIBF employs a pool of competent and experienced faculty in the field of taxation. Along with its regular taxation courses, the BIBF also offers customised training solutions according to demands of respective clients.

TAXATION COURSES FOR THE YEAR 2019

Training Courses	Professional Qualifications
Principles of VAT	Advanced Diploma in International Taxation – ADIT by The Chartered Institute of Taxation UK (CIOT)
Advanced Principles of VAT	
VAT Implementation & Control	
VAT for Financial Sector	GCC VAT Compliance Diploma
VAT for Insurance Sector	
VAT for Real Estate Sector	
VAT for Digital Economy Transactions	
Managing Excise Tax	

PRINCIPLES OF VALUE ADDED TAX (VAT)

Description

This is a comprehensive course on Value Added Tax (VAT), targeting those who wish to learn about its implementation challenges and its impact to their respective business entities.

This course will give participants' a clear understanding of all elements of VAT and its treatments for goods and services according to the published GCC VAT legislations including Bahrain VAT law and regulations.

Course Contents

1- VAT Framework <ul style="list-style-type: none"> What is Tax and Taxes Classifications Difference between VAT and Sales Tax VAT Implementation Challenges Products and Services Affected by VAT 	5- VAT Input Adjustments for <ul style="list-style-type: none"> Prior Registration Input VAT Input VAT for Businesses Making Taxable and Non-Taxable Supplies Supplies through Agent or Intermediary Self-Supply Profit Margin Scheme
2- VAT Computations <ul style="list-style-type: none"> VAT Scope for Goods and Services VAT Operations and Calculations Types of VAT Supplies & VAT Treatments (Standard, Zero, Exempt & Out of Scope) 	6- VAT Reporting <ul style="list-style-type: none"> Basic Tax Point and Changes In Tax Point Irrecoverable Debts Relief VAT Input Adjustments Transitional Rules for Contracts
3- VAT Registration & Deregistration <ul style="list-style-type: none"> VAT Compulsory and Voluntary Registrations Exemptions from VAT Registrations Group Registrations VAT Compulsory and Voluntary Deregistrations 	7- VAT Regional and International Effects <ul style="list-style-type: none"> Acquisitions and Despatches Imports and Exports
4- VAT Administration <ul style="list-style-type: none"> VAT Compliance Legal Representative and Tax Agent VAT Audits and Assessments VAT Penalties VAT Appeals 	8- VAT Transactions and Documentation <ul style="list-style-type: none"> VAT Record Keeping Requirements VAT Invoicing Requirements VAT Impact with Credit and Debit Notes
	9- VAT Return <ul style="list-style-type: none"> VAT Return Requirements VAT Return Administration and Correction Procedures Financial Security

Target Audience

Financial and non-financial staff who are expected to be involved in VAT implementation such as Accountants, Product and Service developers, Costing specialists, Entrepreneurs, Product pricing specialists and other decision-makers who want to learn how to manage all aspects of VAT implementation.

Prerequisites

Basic knowledge of Accounting and Business with competency in Arithmetics.

Course Structure

The course is conducted using a combination of lectures, discussions and practice sessions.

Note: This course is examinable

Course Facts

Duration	:	4 Days (6 hours a day)
Self-study	:	15 hours
Lecturers	:	BIBF Faculty

Course Dates For Year 2019:

Dates	Month
6 - 9	January
3 - 6	February
3 - 6	March
7 -10	April
10 - 13	June
7 - 10	July
6 - 9	October
3 - 6	November
1- 4	December

Fees:

Member Organisations

GCC Nationals	:	Covered by Levy
Other Nationalities	:	BHD 100/-

Non Member Organisations

All Nationalities	:	BHD 300/-
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The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

SUPPORTED BY

ADVANCED PRINCIPLES OF VALUE ADDED TAX (VAT)

Description

This is an advanced level course targeting those who want to learn advanced technical contents of VAT laws & its regulations to ensure better tax management practices.

This course will give participants' a complete understanding of further elements of VAT and required treatments of business transactions according to the published GCC VAT legislations including Bahrain VAT law and regulations.

Course Contents

1- Place of Supply Rules <ul style="list-style-type: none"> For Kingdom of Saudi Arabia For United Arab Emirates For Kingdom of Bahrain 	4- VAT Schemes <ul style="list-style-type: none"> Cash Based Accounting Scheme Warranties Business Promotion Scheme Capital Assets Scheme
2- VAT Adjustments for <ul style="list-style-type: none"> Single and Composite Supplies with Related Aspects Advance Aspects of VAT Input Adjustment Stock Treatments of Call off stock and Consignment stock VAT Input on Employment Benefits & Entertainment Expenses Proportional Deduction of Input VAT for Businesses Making Mixed Supplies Regional, International and Free Zone Transactions Domestic Reverse Charge Mechanism 	5- VAT Refunds of <ul style="list-style-type: none"> Overpaid Tax Designated Persons Taxable Persons in other Member States VAT Recievable Foreign Business Visitors in Member States Tourists Pilgrims (Hajj & Umrah) Services Providers of Conferences & Exhibitions for Foreigners' Citizens on Construction or Buying of New Residential Properties
3- VAT Treatments for <ul style="list-style-type: none"> The Investment Metals The Health Sector The Transport Sector The VAT Groups Charities Public (Government) Organisation 	6- Administration <ul style="list-style-type: none"> General and Closing Provisions VAT Returns and Authority Fees Grievances and Appeals

Target Audience

Financial and non-financial staff who are expected to be involved in VAT implementation such as Accountants, Product and Service developers, Costing specialists, Entrepreneurs, Product pricing specialists and other decision-makers who want to learn how to manage more advanced aspects of VAT implementation.

Prerequisites

Participants' must have attended BIBF's course "Principles of VAT".

Course Structure

The course is conducted using a combination of lectures, discussions and practice sessions.

Note: This course is examinable

Course Facts

Duration : 4 Days (6 hours a day)

Self-study hours : 15 hours

Lecturers : BIBF Faculty

Course Dates For Year 2019:

Dates	Month
20 - 23	January
24 - 27	February
17 - 20	March
28 - 30	April
5 - 8	May
23 - 26	June
28 - 31	July
22 - 25	September
24 - 27	November
22 - 25	December

Fees:

Member Organisations

GCC Nationals : Covered by Levy

Other Nationalities : BHD 100/-

Non Member Organisations

All Nationalities : BHD 300/-

The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

SUPPORTED BY



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VALUE ADDED TAX (VAT) IMPLEMENTATION & CONTROL

Description

This course is designed to provide knowledge on structural changes required to business financial accounts, management accounts and business strategic planning upon implementation of the VAT. This course will give to participants' a clear and comprehensive understanding of how VAT will impact financial and costing treatments for goods and services.

Course Contents

1- Conventional and VAT Transactions Treatment <ul style="list-style-type: none"> According the Financial Accounting According the Cost Accounting 	4- Required Changes in Business Strategic Planning <ul style="list-style-type: none"> Pricing Decisions Working Capital and Cash Flows
2- Required Changes in Financial Accounting <ul style="list-style-type: none"> Sales Day Book, Sales Return Day Book and Sales Ledgers Purchase Day Book, Purchase Return Day Book and Purchase Ledgers Inventory Treatment Cash Day Book and Cash Ledgers 	5- Required Changes in Business Budgets <ul style="list-style-type: none"> Cash Budgets Sales Budgets Purchase Budgets
3- Required Changes in Management Accounting <ul style="list-style-type: none"> Impacts and Changes in Costing Techniques according Cost Accounting Techniques 	

Target Audience

Financial staff of business organisations who shall be responsible in VAT implementation and managing its impacts on financial areas of business such as Accountants, Product & Service developers, Costing specialists, Entrepreneurs, and Product pricing specialists.

Prerequisites

Basic knowledge of accounting, business and VAT with competency in arithmetics. Participants' who have attended BIBF's courses "Principles of VAT" and "Advanced Principles of VAT" will get more benefits.

Course Structure

The course is conducted using a combination of lectures, discussions and practice sessions.

Note: This course is examinable

Course Facts

Duration	:	3 Days (6 hours a day)
Self-study hours	:	10 hours
Lecturers	:	BIBF Faculty

Course Dates For Year 2019:

Dates	Month
27 - 29	January
21 - 23	April
2 - 4	September
29 - 31	December

Fees:

Member Organisations

GCC Nationals	:	Covered by Levy
Other Nationalities	:	BHD 75/-

Non Member Organisations

All Nationalities	:	BHD 250/-
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The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

SUPPORTED BY

VAT FOR FINANCIAL SECTOR

Description

The Financial Sector is one of the most complicated sectors to implement VAT. The BIBF is offering a comprehensive training course which is exclusively designed to meet the needs of the financial sector on how VAT will impact the sector and its operations.

Participants' will learn VAT treatments of financial products (Conventional & Islamic Banking) according to the published GCC VAT legislations including Bahrain VAT law and regulations.

Course Contents

1- VAT Fundamentals <ul style="list-style-type: none"> VAT Scope VAT Operations and Calculations 	4- VAT Adjustments for <ul style="list-style-type: none"> Mixed Supplies VAT Inputs (General, Outsourcing, Partial Deductions and Agent Supplies)
2- VAT on Financial Products <ul style="list-style-type: none"> Types of VAT Supplies and VAT Treatments (Standard, Zero, Exempt and Out of Scope) Treatment of Financial Compensation 	5- VAT Reporting <ul style="list-style-type: none"> Basic Tax Point and Changes in Tax Point Rules for Financial Sector Irrecoverable Debts Relief Place of Supply Rules for Financial Sector Transitional Rules for Financial Sector
3- Treatments of Financial Products <ul style="list-style-type: none"> Bank Accounts Card Services Money Transfers Trade Services Credit and Lending Services Bank Financing Services Money Markets Islamic Finance 	6- General Administration <ul style="list-style-type: none"> Invoicing Requirements General Record keeping Compliance Compliance of VAT Returns

Target Audience

Financial & non-financial staff from the financial sector who will be involved in compliance of VAT.

Prerequisites

Participants' must have attended BIBF's courses "Principles of VAT" and "Advanced Principles of VAT".

Course Structure

The course is conducted using a combination of lectures, discussions and practice sessions.

Note: This course is examinable

Course Facts

Duration	:	2 Days (6 hours a day)
Self-study hours	:	7 hours
Lecturers	:	BIBF Faculty

Course Dates For Year 2019:

Dates	Month
13 - 14	January
10 - 11	February
10 - 11	March
14 - 15	April
16 - 17	June
21 - 22	July
15 - 16	September
13 - 14	October
17 - 18	November
18 - 19	December

Fees:

Member Organisations

GCC Nationals	:	Covered by Levy
Other Nationalities	:	BHD 100/-

Non Member Organisations

All Nationalities	:	BHD 200/-
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The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

SUPPORTED BY



VAT FOR INSURANCE SECTOR

Description

The Insurance Sector is among one of the most challenging sectors to implement VAT. The BIBF offers a comprehensive training course which is exclusively designed to meet the needs of the Insurance Sector on how VAT will impact the sector and its operations.

Participants' will learn VAT treatments of insurance products (Conventional & Islamic) and services according to the published GCC VAT legislations including Bahrain VAT law and regulations.

Course Contents

1- VAT Fundamentals <ul style="list-style-type: none"> VAT Scope VAT Operations and Calculations 	5- VAT Reporting <ul style="list-style-type: none"> Basic Tax Point and Changes in Tax Point Rules for Insurance Sector Irrecoverable Debts Relief
2- VAT on Insurance Products <ul style="list-style-type: none"> Types of VAT Supplies and VAT Treatments (Standard, Zero, Exempt & Out of Scope) 	<ul style="list-style-type: none"> Place of Supply Rules for Insurance Sector Transitional Rules for Insurance Sector
3- Treatment of Insurance Products <ul style="list-style-type: none"> Accident & Liability Insurance Motor and Property Insurance Marine and Aviation Insurance Energy and Engineering Insurance Other General Insurance Health Insurance and Life Insurance Other Insurance Supplies 	6-General Administration <ul style="list-style-type: none"> Invoicing Requirements General Record keeping Compliance Compliance of VAT Returns
4- VAT Adjustments for <ul style="list-style-type: none"> Mixed Supplies Insurance Claims Agents and Brokerage Services Providers VAT Inputs (General, Outsourcing, Partial Deductions and Agent Supplies) Regional and International Insurance Supplies Financial Compensation 	

Target Audience

Financial & non-financial staff from the Insurance Sector who will be involved in compliance of VAT.

Prerequisites

Participants' must have attended BIBF's courses "Principles of VAT" and "Advanced Principles of VAT".

Course Structure

The course is conducted using a combination of lectures, discussions and practice sessions.

Note: This course is examinable

Course Facts

Duration	:	2 Days (6 hours a day)
Self-study hours	:	7 hours
Lecturers	:	BIBF Faculty

Course Dates For Year 2019:

Dates	Month
27 - 28	January
12 - 13	February
16- 17	April
18 - 19	June
16 - 17	July
17 - 18	September
12 - 13	November

Fees:

Member Organisations

GCC Nationals	:	Covered by Levy
Other Nationalities	:	BHD 100/-

Non Member Organisations

All Nationalities	:	BHD 200/-
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The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

SUPPORTED BY



VAT FOR REAL ESTATE SECTOR

Description

The Real Estate sector is one of the largest affected sector to implement VAT because of the nature of Real Estate transactions. The BIBF is offering a comprehensive course which is exclusively designed to meet the needs of the Real Estate Sector, on how VAT will impact the sector and their operations.

Participants' will learn all VAT treatments applicable to the real estate sector transactions according to the published GCC VAT legislations including Bahrain VAT law and regulations.

Course Contents

1- VAT Fundamentals <ul style="list-style-type: none"> VAT Scope VAT Operations and Calculations Types of VAT Supplies and VAT Treatments (Standard, Zero, Exempt & Out of Scope) 	4- VAT Reporting <ul style="list-style-type: none"> Tax Point and Changes in Tax Point Rules for Real Estate Sector Place of Supply Rules for Real Estate Sector Transitional Rules Applicable on Real Estate Contracts
2- Real Estate Supplies and VAT Treatments for; <ul style="list-style-type: none"> Bare Land and Covered Land Real Estate Related Services Farm Houses and Farm Lands Labour Camps Sale of Real Estate before Completion or Partially Completed Designated (free trade) Zones Properties Sale of Residential Properties to Citizens 	5- Treatment of VAT Refunds for <ul style="list-style-type: none"> Newly Self-constructed or Purchased Residential Properties by Citizens
3- Real Estate Supplies and VAT Treatments for; <ul style="list-style-type: none"> Cancelled Developments Mixed Used Developments Mixed Supplies of Real Estate Owners Associations Treatment of Development Infrastructure Supplies between Land Lord and Tenants Supplies by Resident and Non-Resident Suppliers Title Transfers as part of Financing Products 	6- VAT Input Adjustments <ul style="list-style-type: none"> Supplies Through Agent or Intermediary Allowed Input Deductions
	7-General Administration <ul style="list-style-type: none"> Invoicing Requirements General Record keeping Compliance Compliance of VAT Returns

Target Audience

Financial and non-financial staff from the Real Estate Sector such as Builders, Developers, Financers, Services and Goods providers' and Marketers who will be involved in compliance of VAT.

Prerequisites

Participants' must have attended BIBF's courses "Principles of VAT" and "Advanced Principles of VAT".

Course Structure

The course is conducted using a combination of lectures, discussions and practice sessions.

Note: This course is examinable

Course Facts

Duration	:	2 Days (6 hours a day)
Self-study hours	:	8 hours
Lecturers	:	BIBF Faculty

Course Dates For Year 2019:

Dates	Month
15 - 16	January
12 - 13	March
23 - 24	July
15 - 16	October
11 - 12	December

Fees:

Member Organisations

GCC Nationals	:	Covered by Levy
Other Nationalities	:	BHD 100/-

Non Member Organisations

All Nationalities	:	BHD 200/-
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The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

SUPPORTED BY



VAT FOR DIGITAL ECONOMY TRANSACTIONS

Description

The Digital Economy (e-business and e-commerce) sector is among the one of the most complicated and technical sectors to implement VAT. The BIBF is offering a comprehensive workshop which is exclusively designed to meet the needs of the Digital Economy Sector, on how VAT will impact the sector and their operations.

Participants' will learn VAT treatments of the digital economy transactions according to the published GCC VAT legislations including Bahrain VAT law and regulations.

Workshop Contents

1- VAT on Digital Economy <ul style="list-style-type: none"> Definitions of Digital Economy Products according the VAT Law Types of VAT Supplies and VAT Treatments (Standard, Zero, Exempt & Out of scope) 	5- Input VAT Deduction <ul style="list-style-type: none"> Allowable Inputs for Resident and Non-Resident Suppliers' Reduction of VAT on Imports Supplies Made by Agents
2- Electronic Commerce Transactions <ul style="list-style-type: none"> Sales of Goods to and from the State (Within GCC or out of GCC) VAT Pricing for Digital Transactions (For Resident and Non-Resident Suppliers) Charging VAT 	6- Digital Supplies through an Agent or Intermediary <ul style="list-style-type: none"> VAT on Supplies made through an Agent Treatment of Agents acting with their Own Name or at Principal's Name Online Portals and Interfaces Role of Telecommunication Services Providers
3- Electronic Services and Place of Supply <ul style="list-style-type: none"> Determining Place of Actual Usage and Benefit Services Provided in a Specific Location Services not Provided in a Specific Location Determining the Customer's Usual Place of Residence 	7- VAT Reporting <ul style="list-style-type: none"> Tax Point and Changes in Tax Point Rules for Digital Economy Transitional Rules Applying to Digital Economy
4- Regional and International Supplies <ul style="list-style-type: none"> Treatment of Imports & Exports by Digital Platforms Treatment of Returned Goods 	

Target Audience

Financial & non-financial staff from the Digital Economy Sector who will be involved in compliance of VAT.

Prerequisites

Participants' must have attended BIBF's courses "Principles of VAT" and "Advanced Principles of VAT".

Workshop Structure

The workshop is conducted using a combination of lectures, discussions and practice sessions.

Workshop Facts

Duration	:	1 Day (6 hours a day)
Self-study hours	:	3 hours
Lecturers	:	BIBF Faculty

Workshop Dates For Year 2019:

Dates	Month
10	January
11	April
5	September

Fees:

Member Organisations

GCC Nationals	:	Covered by Levy
Other Nationalities	:	BHD 50/-

Non Member Organisations

All Nationalities	:	BHD 100/-
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The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

SUPPORTED BY



MANAGING EXCISE TAX

Description

This is a comprehensive workshop exclusively designed on Excise Tax legislation, targeting those who wish to learn about its implementation challenges and its impact to specific industries and business entities.

This workshop will provide clear and comprehensive understanding about all aspects of the Excise Tax law and its treatment for affected goods according to the published Excise Tax GCC legislations including Bahrain Excise Tax law and regulations.

Content Highlights:

1. Scope of Excise Tax
2. Excisable Items
3. Excise Tax Calculations
4. Excise Tax Registration and Deregistration Requirements
5. Warehouses Licensing Procedures
6. Excise Tax Suspension and Refunds Aspects
7. Regional and International Impacts
8. Excise Tax Administration
9. Excise Tax Penalties
10. Excise Tax Appeals

Target Audience

Financial and non-financial staff who are expected to be involved in Excise Tax implementation such as Accountants, Importers, Manufacturers, and Stockpilers of Excise Goods, who want to learn how to manage all aspects of Excise Tax legislation.

Prerequisites

Basic knowledge of accounting and business with competency in arithmetics.

Workshop Structure

The workshop is conducted using a combination of lectures, discussions and practice sessions.

Workshop Facts

Duration	:	1 Day (6 hours a day)
Self-study hours	:	3 hours
Lecturers	:	BIBF Faculty

Workshop Dates For Year 2019:

Dates	Month
2	May
31	October

Fees:

Member Organisations

GCC Nationals	:	Covered by Levy
Other Nationalities	:	BHD 50/-

Non Member Organisations

All Nationalities	:	BHD 100/-
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The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

SUPPORTED BY



THE ADVANCED DIPLOMA IN INTERNATIONAL TAXATION - ADIT

PROFESSIONAL QUALIFICATIONS IN TAXATION

Description

The ADIT is an advanced qualification in international tax, awarded and administered by the Chartered Institute of Taxation in the UK. It is broadly equivalent to the Institute's CTA qualification, but with an international tax focus. The overall standard of ADIT is comparable to a postgraduate qualification.

ADIT, is designed by a board of world-leading experts, and has been created to provide the robust foundation in international tax that today's professional needs. It is a challenging and rigorous qualification but will reward you, your career, and your employer.

To achieve the ADIT, students must complete the Principles of International Taxation exam and any two modules from the range of optional exam modules.

Content Highlights:

Compulsory Module

Module 1 - Principles of International Taxation

- Basic Principles of International Tax Law
- Double Taxation Conventions (focusing on the current version of the OECD model)
- Transfer Pricing and Thin Capitalisation Rules
- International Tax Avoidance
- Miscellaneous Topics

Optional Modules: (Requires any of two)

Module 2.05 - India Option

- Tax Jurisdiction Including Territoriality
- Taxation of Individuals
- Taxation of Companies
- Tax Planning
- Use of Tax Treaties
- Tax Procedures
- Withholding Taxes
- Tax Administration

Module 2.09 - United Kingdom Option

- Income Tax, Corporation Tax and Capital Gains Tax
- Inheritance Tax
- Stamp Taxes
- National Insurance Contributions
- Value Added Tax and Customs Duties
- The Impact of EU Law

Module 3.02 - EU VAT Option

- Fundamental Concepts
- Scope of EU VAT
- Place of Taxable Transactions
- The Charge to VAT: Time of Supply, Valuation and Rates
- Exemptions
- The Right to Deduct Input Tax
- Administration of VAT

Module 3.03 - Transfer Pricing Option

- Fundamental Sources
- The Arm's Length Principle (ALP)
- Functional Analysis
- Transfer Pricing Methods
- Comparability
- Specific Transactions
- Permanent Establishments (PEs)
- Compliance Issues
- Avoiding Double Taxation and Dispute Resolution
- Other Issues

Target Audience

ADIT is a professional qualification intended for senior level Tax Professionals, Managers, Supervisors or People working towards a senior level in international taxation. Anyone interested in boosting career prospects in taxation can join this prestigious professional certification.

Prerequisites

Anyone can join this course with basic educational background, who are (Graduates, Members of Professional Accountancy and Taxation Bodies) willing to specialise in International Taxes and their treatments.

Exam Structure

Module 1 Compulsory

Module 2 Optional (Any 2 Tax Jurisdictions')

The Chartered Institute of Taxation (CIOT) is the awarding and administering body for the ADIT exams.

Course Facts:

Duration	: 80 Hours Per Paper
Lecturers	: BIBF Faculty
Time Frame to Complete the ADIT	: Maximum 5 Years from date of initial registration
Registration with ADIT	: Contact The BIBF
BIBF Course Date for the Year 2019	: Please email us on tax@bibf.com

Programme Fees: Following fees are inclusive of recommended study material

Intital Registration Fee (One Time)	BHD 25
Level 1 – Mandatory Paper Fee	BHD 475
Level 2 – Optional Paper 1 Fee	BHD 475
Level 2 – Optional Paper 2 Fee	BHD 475
Total	BHD 1,450

The programme fee is excluding any taxes, the client shall be liable to pay any applicable taxes, duties, surcharges and other levies related to this programme.

GCC VAT COMPLIANCE DIPLOMA

A Globally Recognised Tax Qualification Awarded by the Association of Taxation Technicians (ATT).



As of 1 January 2019, VAT has been implemented in the Kingdom of Bahrain.

The GCC VAT Compliance Diploma is awarded by the ATT (UK) to help organisations build and demonstrate tax capability and to ensure that their employees have a detailed understanding of GCC VAT legislation and its application of the local VAT regulations.

BIBF is offering this professional qualification in partnership with PwC's Academy ME; the learning and education business of PwC ME & Tolley; the leading provider worldwide of practical Tax training.

ABOUT OUR PROGRAMME

Participants will gain an in-depth practical knowledge of the VAT legislation and get a clear understanding of the principles of VAT and application of the framework. Taught in a modular format. This programme is split into four manageable sections of learning and testing, followed by a final diploma exam. Participants can choose a study programme to suit their own pace of learning.

In our programme, participants will gain:

- Comprehensive classroom training delivered by tax professionals with global VAT experience and with extensive training and corporate experience
- Study materials by Tolley
- Access to online mock assessments



CERTIFICATION

On successful completion of the final diploma exam participants will be awarded the GCC VAT Compliance Diploma from the Association of Taxation Technicians. This is specific to the Bahrain laws for which participants have been examined.



WHO IS IT FOR?

The GCC VAT Compliance Diploma is ideal for tax managers, finance managers, tax professionals responsible for administration of VAT and for those in a VAT regulatory role in the private or public sector.

It is suitable for anyone who wants a detailed understanding of the GCC VAT legislation and its application in their organisation.

ABOUT ATT

The Association of Taxation Technicians (ATT) is the leading professional body for providing UK tax compliance services. Their primary charitable objective is to promote education and the study of tax administration and practice. One of their key aims is to provide an appropriate qualification for individuals who undertake tax compliance work.

ATT has over 8,300 Members and Fellows, and over 5,000 students. Members and Fellows use the practising title 'Taxation Technician' or 'Taxation Technician (Fellow)' respectively.

ABOUT PwC's ACADEMY

PwC's Academy ME operate across the Middle East and are part of a growing network of PwC Academies present in over 40 countries worldwide.

PwC, is one of the largest and most successful professional services firms in the world. The Academy offers a variety of training courses, based on the best practices of PwC's global network of firms and the individual experiences of experts.

PwC's Academy had designed and very successfully released this programme in 2018 when UAE had launched VAT. BIBF has exclusive partnership with PwC's Academy in launching this prestigious programme in Bahrain.



ABOUT TOLLEY

Tolley is the tax and accountancy business of LexisNexis. They are UK's only provider of practical tax and accountancy guidance, in-depth reference material, ground-breaking training and learning resources and unique market insight.

Established in 1916, Tolley has a long established history of working in partnership with the accountancy profession to facilitate an adherence to best practice and deliver financial efficiencies.



PROGRAMME OUTLINE

MODULE A

- General principles
- Registration
- Definition of supply
- Liability of supply
- Zero rating
- Exemption
- Deemed supplies
- Value of supply

MODULE B

- Time of supply
- Input tax
- Partial exemption
- VAT records and returns
- Accounting for VAT
- Bad debt relief

MODULE C

- The authority powers, appeals & assessment
- Penalties for administrative issues
- Refunds
- International aspects – goods
- International aspects - services
- Reverse charge mechanism

MODULE D

- Real estate
- Capital assets scheme
- Transfers of an economic activity
- VAT groups
- Profit margin scheme
- Excise tax
- Role of the tax agent

Programme Fees inclusive of recommended study material - BHD 750

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TheBIBF



LEARN HOW TO HANDLE
TAX TRANSACTIONS

Sponsorship:

Self ☐

Organisation ☐

Scholarship ☐

Employment Status:

Employed ☐

Unemployed ☐

Student ☐

Participant Details (Mandatory):

Name of Participant

Mr/Mrs/Ms	First Name	Middle Name	Last Name
Position		Department	
Organisation		*Nationality	*CPR
*Date of birth		*Address	
*Country		Office Tel	
*Mobile	Residence Tel		Fax
*Email (Personal)		Email (Work)	
*Signature		Date	

Organisation Sponsored

Organisation Information

Contact Person :

Mr/Mrs/Ms	First Name	Middle Name	Last Name
Position		Department	
Address			
Organisation			Country
Office Tel	Fax	Email	
Signature & Stamp		Date	

Name of the Participant

Mr/Mrs/Ms	First Name	Middle Name	Last Name
Position		Department	
*Nationality		Date of birth	*CPR
*Mobile		Office Tel	
*Email (Personal)		Email (Work)	

Note : (*) Mandatory fields

Methods of Payment

Cheque Please find enclosed a cheque for _____ made payable to BIBF.

Credit card Please debit my credit card _____ Visa _____ Mastercard _____

Card No. _____ Expiry Date _____

Cardholder's Name _____ Signature _____

Cash

Online Payment pay.bibf.com

Terms & Conditions:

1. A non-refundable application fee of BD 25/- is to be paid upon registration.
2. BIBF offers courses on the basis that there will be sufficient students to justify running it or else the course will be cancelled.
3. BIBF may modify the dates of the course should any unexpected/unavoidable circumstances arise. BIBF's liability in the event of any modification or cancellation will be limited to cover the full paid course fees.
4. No refund will be entertained unless the written request is received at least two weeks prior to the commencement of the course. However, BIBF will permit the nomination of a substitute candidate before the course starting date.
5. Students may withdraw from their studies at any time, either before or after the start of the course. Withdrawal requests should be submitted in writing to the Registrar. Students applying for withdrawal, two weeks from the course commencement date will be entitled to a 50% refund. No refunds will be made thereafter.
6. Deferral requests should be made in writing, two weeks from the course commencement date. No deferral requests will be entertained thereafter. Fees can be deferred for one session only, and course fees paid will not be refunded. Students are not allowed to attend a different course/subject for an approved deferral request.
7. Students should attend the full duration of the course as scheduled and strictly abide with the stated course timings. In the event of a student attending less than 80% of the total course hours, the student will be withdrawn from the course, marked as a "Drop Out", and requested to re-register. For fee bearing courses, the total fees will be charged irrespective of the number of sessions attended.
8. BIBF reserves the right to change the fee structure without prior notice.
9. In case a candidate decides to switch from a full parts registration to a part by part registration, the fees of the part by part registration will apply in that case, and the candidate will have to pay for the parts attended based on a part by part registration.
10. No refund will be processed if a candidate disappears or fails to attend all his lectures related to his/her registered course and term.

I declare that I have read and accept the above mentioned terms & conditions:

SIGNATURE

DATE

FOR BIBF OFFICE USE ONLY

INFORMATION DESK

Receipt Number _____ Amount _____

Date _____ Comments _____

Signature _____

REGISTRATION OFFICE

Student ID _____ Registered By _____

Date _____ Comments _____



GET
UPDATED

For further information, and to register:
Please contact **the Centre for Accounting & Finance**

 +973 1781 5555 / 1781 6320

 tax@bibf.com

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