Global Reach

The BIBF plays a vital role in the training and development of human capital in the Middle East and North Africa.

Our commitment to excellence has strengthened our position as the leading educational provider across all major business disciplines.

We serve

As a partner to numerous world-class institutions; delivering thought leadership, assessment and training in the areas of Banking, Accounting & Finance, Assessment & Development, English & Business Communication, Human Resources, Information Technology, Insurance, Interpersonal Skills, Islamic Finance, Leadership & Management, Marketing, Sales & PR, and Project Management.

Resulting in a complete Business solution
Programme

Foundations of Financial Risk (FFR) exam preparatory programme is a basic risk management qualification awarded by the Global Association of Risk Professionals (GARP). GARP is an internationally recognised body which promotes risk education and certification.

At BIBF, we offer a comprehensive exam preparatory course for FFR. This course covers the entire syllabus of FFR with intensive lecture sessions and practice exams.

About

The Global Association of Risk Professionals Inc. (GARP) was founded in 1996. It is a not-for-profit organisation and a globally recognised membership association for risk managers. GARP’s mission is to help create a culture of risk awareness within organisations, from entry to board level.

For more information visit:
www.garp.org
What is Financial Risk and Regulation series (FRR)?

Financial Risk and Regulation Series (FRR) is a program by GARP that is a four-part, modular qualification offered by GARP. It provides a detailed analysis of the industry’s current methodologies and a comprehensive review of governance structures, market, credit, operational risk, and asset and liability management.

FBR details

- **Level:** QCF (Qualifications and Credit Framework) 6 BQF or NQF 8
- **Duration:** 84 hours
- **Assessment:** 3 hours examination consisting of 80 multiple choices
- **Credits:** 25

Who will benefit

- Risk managers
- Treasury Back and front office managers
- Relationship Managers

Benefits of FRR

- Enables the participants to learn various risks confront by the bank
- Possess knowledge of how international regulation, including the Basel Accords, affects the management of these risks.
- Students who have successfully completed APRM/FFR professional qualifications
- Provides foundation for professional exams in the realm of risk management
Module 1: Credit Risk

- Credit Risk Assessment
- The Risk of Credit Products
- Credit Risk Portfolio Management
- The Regulatory View of Credit Risk

Module 2: Operational Risk

- Operational Risk Management
- Operational Risk: Identification and Assessment
- Operational Risk: Measurement
- Operational Risk: Mitigation and Control
- Operational Risk: Monitoring and Reporting

Module 3: Market Risk

- Introduction to Bank Risk Management
- Foreign Exchange Markets, Instruments, and Risk
- Interest Rate Markets, Instruments, and Risk
- Equity and Commodity Markets, Instruments, and Risks
- The Risk Measurement Process
- Risks in Bank Trading Strategies
- Market Risk Organization and Reporting

Module 4: Asset and Liability Management

- ALCO and the Organization of ALM Credit Risk Assessment
- Interest Rate Risk in the Banking Book
- Liquidity Risk in the Banking Book
- Bank Capital Management
Faculty Profile

The programme will be conducted by FRR qualified BIBF full-time and part-time faculty with international teaching and learning experience.

Entry Requirement

- A Bachelor’s degree in any discipline from a recognised university
- Successful completion of BIBF certified courses
- Successful completion of FFR or APRM
- Experience of working in risk management in Banks

How to Apply?

Please visit BIBF web site at: www.bibf.com.bh to obtain registration form/registration guidance will be provided at BIBF also.

Application deadline

Class timings

Evening: 6 PM to 9PM
Morning: 10AM to 1 PM

Programme Fees

Each Course: BD: 1250
The fee for each subject includes tuition cost and text book/course materials and a non-refundable registration fee of BD 15.

Registration with GARP and Final Assessment

BIBF will register the students with GARP. Candidates will have nine months from the date of paid registration and a maximum of two attempts to pass the exam. Those who either fail or do not take the exam within their nine-month registration period, must re-register and pay another full registration fee.

Should a candidate fail, he/she will have to wait 30 days to retake the exam. Should they fail less than 30 days prior to the expiration of the nine-month period they will have to wait for a period of 30 days to retake the exam irrespective of whether they are required to register as a new candidate. Registration for the series cannot be transferred to another candidate.
Student Selection

Eligible candidates will be admitted to the programme on a first-come first-serve basis until all available places are taken.

All applications are handled with extreme confidentiality. No personal information regarding the student will be passed on to third parties. It is requested on the grounds of student’s study/training support, academic progression or assessment. The selection of students is the sole discretion of BIBF. BIBF reserves the right to deny admission to any applicant who does not meet its set standards of Recruitment and Admissions.

Provided the applicants meet the published criteria set out by BIBF, their registrations are processed in line with the policy guidelines set by BIBF.

After Admission to FRR

Student Obligations

Students who are selected will be duly informed about the commencement of the programme and the procedures regarding regulation, academic support and assessment. Students have the freedom to withdraw their decision to enrol up to two weeks before the start date of the programme.

Student Charter

Please visit: http://www.bibf.com.bh/content/student-charter.htm for the student’s charter. Students are expected to read the student charter and fully understand the roles and responsibilities of a BIBF student and reasonable expectations from BIBF programmes.

Participant Induction/orientation

A short induction/orientation briefing will be delivered at the start of the first session of the programme. Such an event helps to build a healthy teaching/training and learning environment, thereby making learning a pleasant experience.
Registration Form
FINANCIAL RISK AND REGULATION SERIES (FRR®)

| Self Sponsored | Organisation Sponsored |

**Self Sponsored**

**Name of Participant**

<table>
<thead>
<tr>
<th>Mr/Mrs/Ms</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>Department</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Organisation</th>
<th><em>Nationality</em></th>
<th><em>Date of Birth (mm/dd/yy)</em></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Address</em></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>CPR</em></th>
<th><em>Country</em></th>
<th>Office Tel</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Mobile</em></th>
<th><em>Residence Tel</em></th>
<th>Fax</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Email (Personal)</em></th>
<th><em>Email (Work)</em></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Signature</em></th>
<th>Date</th>
</tr>
</thead>
</table>

**Organisation Sponsored**

**Organisation Information**

Contact Person:

<table>
<thead>
<tr>
<th>Mr/Mrs/Ms</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>Department</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><em>Nationality</em></th>
<th><em>CPR</em></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Country</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Office Tel</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Signature &amp; Stamp</em></th>
<th>Date</th>
</tr>
</thead>
</table>

**Name of the Participant**

<table>
<thead>
<tr>
<th>Mr/Mrs/Ms</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>Department</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Organisation</th>
<th><em>Nationality</em></th>
<th><em>Date of Birth (mm/dd/yy)</em></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Address</em></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>CPR</em></th>
<th><em>Country</em></th>
<th>Office Tel</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Mobile</em></th>
<th><em>Residence Tel</em></th>
<th>Fax</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Email (Personal)</em></th>
<th><em>Email (Work)</em></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><em>Signature</em></th>
<th>Date</th>
</tr>
</thead>
</table>
Methods of Payment

Cheque Please find enclosed a cheque for __________________________ made payable to BIBF.
or Credit card Please debit my credit card □ Visa □ Mastercard
Card No. ______________________________________ Expiry Date ______________________
Cardholder’s Name ___________________________ Signature _______________________
Cash □

Programme Fees

BD 1200/- per participant
This includes:
The fee for each subject includes tuition cost and text book/course materials and a non-refundable registration fee of BD 15.

TERMS & CONDITIONS:

1. BIBF offers courses on the basis that there will be sufficient students to justify running it or else the course will be cancelled.
2. BIBF may modify the dates or cancel the course should any unexpected/unavoidable circumstances arise. BIBF’s liability in the event of any modification or cancellation will be limited to cover the fully paid course fees.
3. In the event of cancellation of the course, BIBF will refund the amount paid in full by the student for the course. If the course is postponed by BIBF, the students have the option to ask for a refund.
4. Students should attend the full duration of the course as scheduled and strictly abide with the stated course timings. In the event of a student attending less than 80% or the total course hours, the student will be withdrawn from the course, marked as a “Drop Out”, and requested to re-register.
5. Course deferral requests should be made by a student in writing one week prior to the course commencement date. No deferral requests will be entertained thereafter. Fees can be deferred for one session only, and course fees paid will not be refunded. Students are not allowed to attend a different course/subject for an approved deferral request.
6. Students may withdraw from their course by giving a written notice of not less than one week prior to the commencement date. The refund policy of the Centre will apply.

Refund Policy:

| Two weeks and above prior to commencement date | 100% Refund |
| Less than two weeks prior to commencement date | 80% Refund |
| Less than one week prior to commencement date  | No Refund   |

7. BIBF reserves the right to change the fee structure without prior notice.

FOR BIBF OFFICE USE ONLY

INFORMATION DESK
Receipt Number ___________________________ Amount ______________ Date ______________________
Comments ________________________________________________________________
Information Desk Attendant Signature ___________________________________________

REGISTRATION OFFICE
Student ID __________ Registered By ______________ Date ______________________
Comments ________________________________________________________________
For further information, and to register:
Please contact the Centre for Banking

+973 1781 5555 / 5523
+973 1772 9928
Info@bibf.com or banking@bibf.com